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| 政府信息公开工作年度报告  **一、总体情况**  根据《中华人民共和国政府信息公开条例》（以下简称《条例》）、《杭州市政府信息公开规定》（以下简称《规定》），现向社会公布2020年度本级政府（机关）信息公开工作报告。本报告由概述、主动公开政府信息情况，依申请公开、不予公开政府信息情况，政府信息公开收费及减免情况，因政府信息公开申请行政复议、提起行政诉讼情况，政府信息公开工作存在的主要问题及改进情况六个部分组成。报告所列数据统计期限自2020年1月1日起至2020年12月31日止。本报告的电子版可在“浙江临安”政府信息公开平台（[www.linan.gov.cn](http://www.linan.gov.cn/)）下载。如对本报告有任何疑问，请与於潜镇人民政府党政综合办公室联系（地址：於潜镇人民街132号；邮编：311311；电话：63866009；传真：63888035）。  **一、2020年政务公开工作完成情况及成效**  **（一） 加强组织领导，政务公开工作机制健全完善**  　　为使我镇政务公开工作不流于形式，真正发挥出政务公开的重要作用，我镇建立政务公开长效机制。加强和完善领导机制。为加强对政务公开的审核和把关，我镇成立了以党委委员童茸秋任组长，党政办主任徐昕为副组长，机关各办公室主任为成员的政府信息公开工作领导小组，并配备专人负责政府信息公开工作。做到了领导、机构、人员“三到位”，同时把重点领域、重点工作的信息公开工作分解到镇机关有关科室和人员。   1. **制定工作任务，突出工作要点**   2020年我镇进一步扩大公开范围，规范公开内容和管理平台，大力推进政府信息工作。规范公开内容，进一步科学规范政府信息公开分类，明确界定主动公开、依申请公开和免于公开政府信息范围，不断健全和完善政府信息公开指南目录，增强公开的实效性。加强统一管理。维护政府信息统一管理平台，对政府信息公开工作进行一体化规范管理，为公众提供一站式的政府信息公开查询服务。突出公开的重点，拓宽政府信息主动公开的广度和深度。  **（三）强化平台建设，促使各模块信息完整**  2020年我镇强化平台建设，持续推进电子政务建设和网上政务公开。做好浙江政务服务网政府用户平台的管理维护，内容涵盖镇街动态、组织机构、法规文件、财政信息、人事信息、重点领域信息公开等政务信息资源，及时发布各类我镇新闻动态和通知公告，为当地百姓获取信息提供了非常重要的窗口。并将政务公开纳入政府目标管理、效能建设，今年我们将把政务公开工作纳入干部绩效考核的重要内容，切实抓紧抓好政务信息公开工作。  **（四）主动公开信息情况**  　　截止到2020年12月31日，我镇政府主动公开信息575条，通过政府网站公开信息93条，通过“畅美於潜”微信公众号公开482条，其他途径公开政府信息8条。通过问政面对面回应公众关注热点和提问8次。公开的主要内容有：政府组织机构、法规文件、规划计划、财政信息、公示公告、重点领域信息公开、行政执法公开等各类信息。另外我镇通过召开党代会、人代会等各类会议，并在政府大厅显示屏、政府门前公开栏定期或者对一些需要及时公示的，进行公示公开。对于第三方评估查找到的问题，我镇按时在系统上整改，上交整改报告。  **（五）依申请公开政府信息情况**  截止到2020年12月，我镇收到公民申请政府信息公开0个。不存在信息公开方面的举报、投诉、行政复议或者行政诉讼。   1. **不予公开政府信息情况**   依法确定为国家秘密的政府信息，法律、行政法规禁止公开的政府信息，以及公开后可能危及国家安全、公共安全、经济安全、社会稳定的政府信息，不予公开。涉及商业秘密、个人隐私等公开会对第三方合法权益造成损害的政府信息，本机关不予公开。2020年我镇不予公开政府信息均未公开。   1. **政府信息公开收费情况**   无收费。   |  |  |  |  | | --- | --- | --- | --- | | **二、主动公开政府信息相关情况** | | | | | 第二十条第（一）项 | | | | | 信息内容 | 本年新制作数量 | 本年新公开数量 | 对外公开总数量 | | 规章 | 0 | 0 | 0 | | 规范性文件 | 0 | 0 | 0 | | 第二十条第（五）项 | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 | | 行政许可 | 0 | 0 | 0 | | 其他对外管理服务事项 |  |  |  | | 第二十条第（六）项 | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | 处理决定数量 | | 行政处罚 | 0 | 0 | 0 | | 行政强制 | 0 | 0 | 0 | | 第二十条第（八）项 | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | | | 行政事业性收费 | 0 | 0 | | | 第二十条第（九）项 | | | | | 信息内容 | 采购项目数量 | 采购总金额 | | | 政府集中采购 | 184 | 557170 | |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | **三、收到和处理政府信息公开申请情况** | | | | | | | | | | | （本列数据的勾稽关系为：第一项加第二项之和，等于第三项加第四项之和） | | | 申请人情况 | | | | | | | | 自然人 | 法人或其他组织 | | | | | 总计 | | 商业企业 | 科研机构 | 社会公益组织 | 法律服务机构 | 其他 | | 一、本年新收政府信息公开申请数量 | | |  |  |  |  |  |  | 0 | | 二、上年结转政府信息公开申请数量 | | |  |  |  |  |  |  | 0 | | 三、本年度办理结果 | （一）予以公开 | |  |  |  |  |  |  |  | | （二）部分公开（区分处理的，只计这一情形，不计其他情形） | |  |  |  |  |  |  |  | | （三）不予公开 | 1.属于国家秘密 |  |  |  |  |  |  |  | | 2.其他法律行政法规禁止公开 |  |  |  |  |  |  |  | | 3.危及“三安全一稳定” |  |  |  |  |  |  |  | | 4.保护第三方合法权益 |  |  |  |  |  |  |  | | 5.属于三类内部事务信息 |  |  |  |  |  |  |  | | 6.属于四类过程性信息 |  |  |  |  |  |  |  | | 7.属于行政执法案卷 |  |  |  |  |  |  |  | | 8.属于行政查询事项 |  |  |  |  |  |  |  | | （四）无法提供 | 1.本机关不掌握相关政府信息 |  |  |  |  |  |  |  | | 2.没有现成信息需要另行制作 |  |  |  |  |  |  |  | | 3.补正后申请内容仍不明确 |  |  |  |  |  |  |  | | （五）不予处理 | 1.信访举报投诉类申请 |  |  |  |  |  |  |  | | 2.重复申请 |  |  |  |  |  |  |  | | 3.要求提供公开出版物 |  |  |  |  |  |  |  | | 4.无正当理由大量反复申请 |  |  |  |  |  |  |  | | 5.要求行政机关确认或重新出具已获取信息 |  |  |  |  |  |  |  | | （六）其他处理 | |  |  |  |  |  |  |  | | （七）总计 | |  |  |  |  |  |  |  | | 四、结转下年度继续办理 | | |  |  |  |  |  |  |  |   **四、政府信息公开行政复议、行政诉讼情况**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 行政复议 | | | | | 行政诉讼 | | | | | | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 未经复议直接起诉 | | | | | 复议后起诉 | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | |  |  |  |  | 0 |  |  |  |  | 0 |  |  |  |  | 0 |   **五、存在的主要问题及改进情况**  从总体来看，我镇政府信息公开工作正在平稳有序推进，法规文件、规划计划总结、财政信息等均按规定发布，但还存在一些不容忽视的问题：一是政务公开内容涉及面广、有时效性要求，向各科室和业务线收集不够齐全，有待充实完善，致使政府信息公开的及时性、规范性和全面性还不够，来年还需进一步加强。二是重点领域信息如农业农村政策、筹资酬劳等内容较少；三是制度建设还要加强，特别是进一步规范工作程序等。  **六、其他需要报告的事项**  无 |
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於潜镇人民政府

2021年1月25日